

## Izzys Treasures WB Vendor Contract

Izzys Treasures (I.T.) is entering into a 3 month agreement with the vendor named below for a monthly fee of \$\_\_\_\_\_ (\$1 square foot) plus 10% of sales. Your vendor number is \_\_\_\_\_  
Contracts run from Dec-Feb; March-May; June-Aug and Sept-Nov. There will not be any exceptions to this.

\_\_\_\_\_ This is a curated collection. I.T. will make the final decision on whether or not your items meet our guidelines. Please speak with the manager before you bring anything new into the store to verify that your item will fit with our collection. We are interested in having a wide variety of quality items and do not want anything that has been mass produced or that is readily available at other retail stores.

\_\_\_\_\_ I.T. covers the rent of the building, utilities, marketing, upkeep, sales supplies, and bookkeeping. I.T. will be responsible for collecting all monies.

\_\_\_\_\_ I.T. will maintain the cleanliness of the store, however we will not clean anything in your booth. Please take a little time once a month to reorganize your booth/clean.

\_\_\_\_\_ Each item must have a string tag with the vendor's assigned number, brief description and the BEST price on the front of the tag. I.T. will not be bartering on prices. If you wish, you can record an inventory number of your own on the back of the tag to track your merchandise. Tags will be collected and given back to you each month for your own records.

\_\_\_\_\_ By the 15th of each month, a check for the vendor's sales, minus the monthly fee of \$\_\_\_\_\_ and 10% of sales will be mailed to you.

\_\_\_\_\_ I.T. is not responsible for any property loss, including but not limited to theft or damage. We have insurance coverage for the building. We suggest that you carry insurance for your items.

\_\_\_\_\_ Social media is our biggest advertisement. So we ask that you like our facebook page, and instagram feed if you have those types of accounts. If not please share our website with your friends and family. We only succeed if we all succeed! @izzystreasureswb

\_\_\_\_\_ It takes a village to run this shop, we ask that you work 1 day every month. When you fulfill this request you will be refunded your 10% commission for the month. If you can not fulfill this obligation, no worries! We know you will help where you can :)

\_\_\_\_\_ It is understood that sometimes merchants need to leave for various reasons, please give 30 days notice before you leave so we may have a smooth transition and also fill your vacancy. If you fail to give 30 days notice you will be charged for the next months rent for your space.

\_\_\_\_\_ If you leave and do not collect all your items within 30 days, they will become the property of Izzys Treasures and we reserve the right to what we please with said items. It costs money to store things for people, but we do understand things come up. Please make arrangements with management when you leave to collect your items in a timely manner. :) We really don't want your stuff!!! :)

\_\_\_\_\_ Occasionally I.T. will have a sale for special events, during those events you can offer your own discount, but the minimum for the store will be 10% off. This will come out of your profits, and you will be notified by email that the sale will occur. Please make sure to add us to your contacts list so we do not end up in your spam folder. [izzystreasureswb@gmail.com](mailto:izzystreasureswb@gmail.com)

\_\_\_\_\_ Izzys also has a webpage. Every merchant will be allowed 2 items to be posted for free. If you would like to have more posted you can pay an additional \$5 a month to have access to post additional items yourself. If you would like me to post items for you the cost will be \$5 a month plus 20% commission on sales.

Name of Vendor: \_\_\_\_\_ Vendor # \_\_\_\_\_

Phone: \_\_\_\_\_ (text?) Email: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_

Zip Code: \_\_\_\_\_

I have read the above contract and agree to abide by the rules set above.

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_